

Permanent Review Committee Letter of Conformance

DATE: May 26, 2016
TO: Bob Friddle, Finance and Property Services
FROM: Gary Warnberg, Director - Procurement
Permanent Review Committee



Department: Finance and Property Services
PRC Item Number: 2016-89
Date Reviewed: May 19, 2016

The Permanent Review Committee has reviewed the following request for waiver from the RFP process and ascertained that it is in conformance with the City's procurement process, related City ordinances, and state laws. Any contract resulting from this waiver must be authorized by City Council before it is executed.

Request approved by PRC:

Waiver from the RFP process for a proposed small building addition to the Hiawatha Maintenance Facility.

Amendment documents should include:

- City's current terms and conditions for contracts over \$50,000
- Affirmative Action Plan approval by the Civil Rights Dept. if not already approved
- Council approval for the extension and the increase

Cc: Spencer Cronk, City Coordinator
Mark Ruff, Chief Financial Officer