

Request for Committee Action

To: Ways & Means
Date: 8/29/2016
From: Information Technology
Prepared by: Mary Meyer
Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract amendment with DeltaWrx, LLC for continued support services

Description:

Authorizing an extension to Contract No. C-37360 through Dec 31, 2017, for no additional cost, as the original contract was for a fixed-cost contract, to assist the Information Technology Department in the continued phases of the Police Information Management System rollout.

Previous Actions:

December 10, 2014 – Committee recommends that the proper City officers be authorized to amend the existing contract with DeltaWrx(C-37360) to increase the contract \$260,000, for a new not-to-exceed total of \$572,632 and extend through January 30, 2017.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

Information Technology (IT) has a current Master Contract, C-37360, with DeltaWrx for:

- Business needs assessment
- Development of an RFP for the Minneapolis Police Department (MPD) Records Management System
- Vendor evaluations to support the MPD with project implementation services.

Request for Proposals (RFP) were issued in June 2013 to provide Senior Business Analysis Services and Senior Project Management Services for 36-42 months over a four-phase approach. Phase I – Business Needs Assessment and Phase II – Procurement are currently under contract through the IT Master Contract program. DeltaWrx responded to the RFP with both Senior Business Analyst and Senior Program Management services. IT is requesting to extend the contract for Phases III – Contract Negotiations and Phase IV – Project Implementation Assistance.

Financial Review:

No additional appropriation required, amount included in current budget.