

## SEXUAL HEALTH SERVICES FOR YOUNG MEN OF COLOR REQUEST FOR PROPOSALS (RFP) QUESTIONS AND ANSWERS

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### From the November 8, 2016 Pre-proposal conference meeting

- Q:** For non- conforming transgender youth, how would we put that in the proposal?  
**A:** In the proposal, clarify the specific population you are looking at. Our primary focus is on young men of color ages 15-24 who are Minneapolis residents. If you have the secondary population of non-conforming trans- youth, definitely make sure that it is included and laid out in the proposal. For organizations looking at including trans- or gender non-conforming youth as an audience, it's important to recognize the importance of meeting youth where they are at in terms of letting them define themselves and not putting the burden of seeking services on them.
- Q:** Is there any particular format for the Letter of Interest?  
**A:** No.
- Q:** I know that the grant is for Minneapolis area; are there any geographic particulars that we need to be aware of?  
**A:** The primary focus of the program is to serve the young men of color who live or have connections in the Minneapolis area. When selecting an area, explain and justify why you chose the area; is it because it is an institution that serves Minneapolis young men of color or is the neighborhood predominantly populated with young men of color.
- Q:** How many awards do you intend to grant?  
**A:** Minimum of one and depending on funding availability up to 2 awards.
- Q:** Will the grant money be awarded in full or will it be in different payments?  
**A:** This will be part of the negotiation of the scope of service in the contract. However, all of our contracts are reimbursement based.
- Q:** Do we need to proof what the income or what % of poverty is the youth we are serving?  
**A:** We are not necessarily looking at that but if you feel if that might be related to the populations you serve definitely include it in the proposal. Also, if an organization is thinking about including this data, think about indicators that might be relevant (MA, free or reduced lunch, food stamps, etc.)

7. **Q:** As far as additional research needed who would handle that data? Do we have to have signed consent form for that?

**A:** The research is done internally by the Health Department and we haven't gone that far yet in terms of what the next phase would look like.

You would have to adhere to the state and national laws and statues around confidentiality and the data collection piece. We do not ask for identifiers, typically the demographics are age, race or ethnicity or whether or not they are Minneapolis youth, these kind of things.

8. **Q:** Has there been a principal investigator appointed to this project?

**A:** Not yet.

A point that came up in our debriefing after the conference call that we'd like to point out since the question did not come up is in reference to Attachment A – Scope of Services. Under the "Potential Organizational Qualifiers" section on page 14, "Demonstrate the ability to provide additional services related to sexual and reproductive health including but not limited to STI/STD screening, family planning, treatment, outreach, prevention, etc." it should be noted that while some organizations may not have the capacity to do all these things, they should at least have the ability to make connections to other organizations that do have the capacity to fill the gaps. This is an area where it may be necessary to have some sort of agreement or Memorandum of Understanding in place but at the very least organizations should be able to explain what assurances they have in place to meet youth's additional needs.

Another point that came up is, if an organization is looking to do testing, that should be included in the budget. Again, make sure that it is explained in the budget narrative and the justification section like any other budgeted item.